

<b>Meeting</b>	Mangawhai Community Park Governance Committee
<b>Date</b>	Monday 20 August 2018
<b>Time</b>	Meeting commenced at 10.00am Meeting concluded at 11.53am
<b>Venue</b>	Meeting Room, Kaipara District Council offices – 6 Molesworth Drive, Mangawhai
<b>Status</b>	Confirmed

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## Minutes

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### Membership

Chair: Councillor Anna Curnow

Members: Messrs Maurice Langdon and Jim Wintle, Deputy Mayor Peter Wethey

Staff and Associates:

Parks and Recreation Manager, Governance Advisor (Minute-taker)

Jason Marris  
**General Manager Governance, Strategy and Democracy**

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**Minutes of the Mangawhai Community Park Governance Committee meeting  
Monday 20 August 2018, Mangawhai**

**1 Opening**

**1.1 Present**

Councillor Anna Curnow (Chair), Deputy Mayor Peter Wethey, Messrs Maurice Langdon and Jim Wintle

**In Attendance**

Name	Designation	Item(s)
Hamish Watson	Parks Officer	All
Lisa Hong	Governance Advisor	All (Minute-taker)

**1.2 Apologies**

Nil.

**1.3 Confirmation of Agenda**

**Moved Curnow/Wethey**

*That the Mangawhai Community Park Governance Committee confirms the agenda, with the addendum 'Succession Planning' before item 3.1 'Mangawhai Community Park Master Plan Operations Update: May 2018 to July'.*

**Carried**

**1.4 Conflict of Interest Declaration**

Name	Conflict
Jim Wintle	Trustee of the Pioneer Village Trust

**1.5 Deputations and Presentations**

Nil.

**2 Confirmation of Minutes**

**2.1 Mangawhai Community Park Governance Committee minutes 21 May 2018**

**General Manager Governance, Strategy and Democracy**

**1611.04**

**Moved Wethey/Langdon**

*That the minutes of the meeting of Mangawhai Community Park Governance Committee held on 21 May 2018 be confirmed as a true and correct record.*

**Carried**

### 3 Information

#### 3.0 Succession Planning

[Secretarial Note: This item was added to the agenda by the Committee in a resolution in item 1.3 'Confirmation of Agenda'.]

Jim Wintle discussed potential new member to the Committee to succeed him in the future.

#### 3.1 Mangawhai Community Park Master Plan Operations Update: May 2018 to July

**Parks and Recreation Manager 4702.13.06**

[Secretarial Note: Deputy Mayor Wethey tabled Mangawhai Community Trust's sporting facilities priorities document dated 19 August 2018. The Committee noted that any new draft Licences to Occupy in the Mangawhai Community Park are to be reviewed by the Committee prior to being recommended to Council. The Committee requested staff to instruct the Mangawhai Activity Zone Committee to submit a project proposal on the proposed pump track for the Committee to review, including line of sight, carparking and access routes creating a cohesive design plan.]

**Moved Curnow/Langdon**

*That the Mangawhai Community Park Governance Committee receives the Parks and Recreation Manager's report 'Mangawhai Community Park Master Plan Operations Update: May 2018 to July 2018' dated 09 August 2018.*

**Carried**

### 4 Decision

#### 4.1 Mangawhai Community Park Survey Options reports

**Acting General Manager Infrastructure 4702.13.06**

**Moved Curnow/Wethey**

*That Mangawhai Community Park Governance Committee:*

- 1 *Receives the Acting General Manager Infrastructure's report 'Mangawhai Community Park Survey Options report' dated 09 August 2018; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Delegates the Chief Executive to develop a proposal targeting users of the Mangawhai Community Park by having volunteers survey the people at the Park.*

**Carried**

#### 4.2 Mangawhai Pioneer Village Trust Licence to Occupy – Requested amendment to include surrounding land

Parks and Recreation Manager 4702.13.06

[Secretarial Note: Jim Wintle declared a conflict of interest for this item and did not participate in the discussion nor vote on the item.]

**Moved Curnow/Wethey**

*That the Mangawhai Community Park Governance Committee;*

- 1 *Receives the Parks and Recreation Manager's report 'Mangawhai Pioneer Village Trust Licence to Occupy – Requested amendment to include surrounding land' dated 10 August 2018; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Agrees in principle with Option B of the afore-mentioned report to change the Mangawhai Pioneer Village Trust's Licence to Occupy to include the surrounding land but not have exclusive rights as outlined in the circulated plan, being Attachment 2 to the aforementioned report; and*
- 4 *Directs the Chief Executive to prepare a new draft Licence to Occupy with proposed site layout for existing and future developments, for review by the Committee before it is recommended to full Council for execution.*

**Carried**

#### **Closure**

The meeting closed at 11.53am.

**Confirmed 19 November 2018**

**Chair Councillor Anna Curnow**

**Kaipara District Council**

**Dargaville**